

APPLICATION AND CONTRACT

Event date: January 30th and 31st 2009 / Early-bird application deadline: October 24th 2008 / Final application deadline: December 10th 2008
 We offer a 10% discount on exhibition booth rental for applications received up to October 24, 2008.

1 Official title of the organisation:

Title of the exhibitor for the fascia board: _____
 The writing as you wish it to appear on your fascia board (for the Exhibitors who rent the standard equipped exhibition booths) _____

Address: _____ Corporate taxpayer (circle): **YES NO**
 Postal code: _____ VAT ID no.: _____
 City: _____ Person in charge: _____
 Telephone no.: _____ Contact person: _____
 Fax: _____ Contact person telephone: _____
 Name of the bank, City: _____ Contact person e-mail: _____
 Transaction account No.: _____ Website: _____

2 Forms of presentation:

a/Exhibition space

Please circle or fill in:

	Price:
1/ Standard equipped exhibition booth*: 6 sqm; 9 sqm; 12 sqm; _____ sqm	104 EUR/sqm
2/ Unequipped exhibition booth: 6 sqm; 9 sqm; 12 sqm; _____ sqm	84 EUR/sqm
3/ Joint use of exhibition booths: number of co-exhibitors: _____	90 EUR/per co-exhibitor
4/ Additional equipment:	
<input type="checkbox"/> Wireless Internet access: _____ pieces	90 EUR/piece
<input type="checkbox"/> Direct dial Internet access:: _____ pieces	150 EUR/piece
<input type="checkbox"/> Electricity (1,5 kW, 220V/10A): _____ pieces	75 EUR/piece

Other additional equipment is to be ordered via the forms that will be sent to you together with the Exhibitors' Manual.

* The standard equipped exhibition booth includes partitions, two shelves, a table, two chairs, fascia board with exhibitor's name, and a wastepaper basket. In the Invitation for participation you can find rough drafts of the exhibition booths.

b/Additional forms of promotion

1/Conference hall rental for lectures and promotional presentation: _____ hours	292 EUR/ hour
2/Promotion counter: _____ pieces	500 EUR/piece
3/Promotional material distribution on the site (circle): yes	510 EUR/2 distributors
4/Billboard rental: _____ pieces	83 EUR/piece
5/Plasma screen rental: _____ pieces	835 EUR/piece
6/Banner: _____ pieces	626 EUR/piece
7/Advertising in the event catalogue: <input type="checkbox"/> 1/1 (176 x 250 mm)	828 EUR/advertisement
<input type="checkbox"/> 1/2 (176 x 125 mm)	504 EUR/advertisement
<input type="checkbox"/> 1/4 (88 x 125 mm)	302 EUR/advertisement
8/Advertising in the Exhibitors' manual:	
<input type="checkbox"/> 1/1 (210 x 297 mm)	835 EUR/advertisement
<input type="checkbox"/> 1/2 (210 x 148,5 mm)	500 EUR/advertisement
9/Advertising on the plasma screen:	
<input type="checkbox"/> up to 20 seconds	15 EUR/second
<input type="checkbox"/> 20 seconds and more (up to 40 seconds)	13 EUR/second
10/Banner link and logo publication at the website:	
<input type="checkbox"/> banner (468 x 60 px)	650 EUR
<input type="checkbox"/> banner (160 x 600 px)	885 EUR
<input type="checkbox"/> logo	210 EUR

c/Sponsorship packages

If you want to know more about the possibilities of sponsorship collaboration and you are interested in sponsorship packages, you can contact the Marketing and PR Manager Aleksandra Rebec (aleksandra.rebec@gr-i.si).

3 By signing and stamping this form we confirm the following terms of exhibiting and irrevocably and exclusively recognize and accept them as part of this contract.

4 Prices do not include 20 % VAT which is covered by the exhibitor.

5 Please fill out this APPLICATION FORM AND CONTRACT legibly, print it out and send it signed and stamped to the address below:
 GR INŽENIRING d.o.o., Dunajska cesta 10, SI-1000 Ljubljana, or send it by fax to no. +386 1 300 26 48.

Participation fee and standard entry in the event catalogue:

All participants of the exhibition spaces have to pay a 25 EUR participation fee. The participation fee includes the obligatory standard entry in the catalogue and the publication of the exhibitor on the website. Every exhibitor has to fill in the information (except for the title of the exhibitor, address and postal code) for the catalogue standard entry. You can check a standard entry sample in the Invitation for Participation.

Title of the exhibitor: *official title of the organization*
 Address: *organization address*
 Postal code and city: *postal code and city of the organization*

* Contact person: _____

* Telephone: _____

* Fax: _____

* E-mail: _____

* Enter the name of the contact person that is relevant to the visitors (school and faculty representative of the Enrolment department, etc., companies' human resources, etc.)

Website: _____

Field: _____

Please circle your field

- A. High school
- B. University, undergraduate university, faculty
- C. Provider of other forms of education
- D. Scholarships and employment
- E. Leisure-time and other activities
- F. Other _____

Presentation of your programme:

Describe your activity - max. 800 characters with spaces (you can also e-mail us your description at lara.petkovsek@gr-i.si with the subject line: Description for the Informativa catalogue)

Place and date: _____ Stamp: _____ Signature of person in charge: _____

TERMS OF COLLABORATION AT INFORMATIVA

1. General stipulations

The entry form is also a legally binding agreement and an irrevocable contract. The entry form is filled in by the Participant and must be submitted to the organizer by the date specified as the application deadline. The entry form is to be sent to: GR Inženiring d.o.o. Dunajska 10, 1000 Ljubljana. The Organizer will not consider the entry forms with reservations. The prices valid for the event are in euros and do not include VAT. The prices are listed on this application form. The Participant acknowledges and accepts the terms of participation by signing this entry form and agreement. The Organizer reserves the right to decide upon admitting the Participant, their products and services to the event. The minimum exhibition space that the Participant can order covers 6 sq m. The Organizer reserves the right to reject applications received after the application deadline.

2. Granting the exhibition booth

Slovene and foreign Exhibitors whose exhibits meet the topic of the exhibition may exhibit at the event. Commercial representatives and importers may exhibit the objects of the companies they represent. It is in the interest of the Organizer that the exhibition would succeed and it is therefore them who decide upon admitting the Exhibitor to the exhibition and granting them the exhibition booth. When assigning the place and time of the promotion the Exhibitors who rent larger packages have precedence. Each modification of the granted exhibition booth should be approved by the Organizer. The Organizer may displace or close the entrance- and exit doors of the halls; if necessary, they may even perform other changes regarding the exhibition space. It is in the Organizer's competence to decide upon these modifications, always in the interest of the event. Should the Organizer for whatever reason not be able to place the granted exhibition booth at the disposal of the Exhibitor, the Exhibitor is entitled to the reimbursement of the sum he has paid.

3. Confirmation of application and contract

The participation at the event is confirmed when the Organizer receives a signed and stamped application form and contract from the Exhibitor.

4. Cancellation of application and contract

The cancellation fees for the Exhibitors are:
40 % of the price of exhibition space in case of the cancellation of the application form/contract in more than 30 days prior to the opening of the event;
100 % of the price of exhibition space in case of the cancellation of the application form/contract in less than 30 days prior to the opening of the event.

5. Payment

The Participant undertakes to pay the participation at the event (the exhibition booth, lecture rooms and other additional forms of promotion) and the registration fee for each represented company at the prices stipulated and stated in this application form/agreement. The taxes are to be paid at the event by the Participant. After the application form/agreement, signed by the Participant, is submitted to the Organizer, the Exhibitor will receive a pro forma invoice at the event which he should on the whole and without any deduction settle in cash, within the term stated on the pro forma invoice. In case the Participant fails to pay the invoice in time, the Organizer can charge the Participant the legal interest for the delay.

6. Cancellation of granted exhibition booth

The Organizer has a right to reject the application form or to annul the issued confirmation stated

under point 5 of the application form and contract in the following cases:

if during the time of application the Participant is in composition, bankruptcy or liquidation proceedings,
if the Participant is in debts to the Organizer that arise from the previous exhibitions,
if the objects and services which are to be exhibited at the event do not suit the topic of the event,
if the Participant fails to supply the documents required by the Organizer (under 12).

7. Term and place of the event

If the event has to be shifted, if its duration has to be shortened or extended, the Participants do not have a right either to cancel their participation or to claim indemnity. If the event cannot be performed for reasons beyond the control of the Organizer (force majeure, strike, etc.), the Organizer may require the Participant pays up to 25 % of the price of the exhibition booth. However, the Organizer is not entitled to such a right, if he himself is responsible for the failure of the event.

8. Technical conditions

The Participants have to submit to the Organizer an outline (projects) of the set-up and of the equipment of their exhibition booth. These schemes (projects) should be confirmed by the Organizer prior to the beginning of the assembling. The height of the exhibition booth should not exceed 250 cm. When assembling the exhibition booth, the Participant may not use the area beyond his allocated exhibition space.

9. Installation and dismantlement

Installation and dismantlement should be registered prior to their beginning. The installation and dismantlement terms stated in the Exhibitors' manual should be strictly observed. If the dismantlement term is exceeded, the Organizer is entitled to dismantle the exhibition booth at the expenses and risk of the Participant. Once dismantlement is finished, the Participant has to restore the exhibition booth. If they do not, they are obliged to refund to the Organizer the damage occurred. When setting up the exhibition booths and equipping them both during the installation and dismantlement, the Exhibitor or the company which sets up their exhibition booth should act in accordance with the regulations on safety and health at work, the regulations on fire safety, the technical regulations and standards, general conditions of work on the exhibition grounds and the Organizer's instructions. The Exhibitor is not allowed to remove the exhibits from the exhibition booth until the event is over. He may leave the exhibition booth earlier only on the basis of a written approval of the Organizer.

10. Warranty and insurance

a) The Organizer will not be held responsible for damage, loss, destruction or theft of the Exhibitor's property or the property of the company setting up the exhibition booth (e.g. exhibits, equipment, etc.), their staff and third parties, nor for damage occurred to the Exhibitor or the company setting up the exhibition booth, their staff and third parties, caused by fire, storm, hail, strokes of lightning, breakage, water outflow, theft or for whatever other reason. The Organizer will not be held responsible for damage, loss, destruction or theft of the property of or injury to a third party, caused by the Exhibitor or the company setting up the exhibition booth at the booth itself or on the exhibition grounds. The Exhibitor and the company setting up the exhibition booth obtains the corresponding insurances at his own expense.
b) The Exhibitor or the company setting up the exhibition booth will be held responsible for the

damage or injury caused to the Organizer and/or to a third party present at the exhibition booth or the exhibition grounds, either by himself or by his staff.

c) The Organizer does not assume any warranty for the vehicles left on the fairgrounds or parking place by the Exhibitor, his employees or people authorized by him or by the company setting up the exhibition booth.

d) There is no warranty for the correctness of the inscription in the event catalogue (i.e. typographical and form errors, incorrect translation, no inscription, etc.).

e) The Exhibitor is not allowed to give away the granted exhibition booth or advertising space or parts of them to any third person.

In case of violation the Organizer reserves the right to charge the Exhibitor an additional 100 % of the price of the granted exhibition booth or advertising space.

11. Presentations

At the submission of this application form and contract, the Participant must notify the Organizer in writing about every event intended to be held within the exhibition space (e.g. musical show, other shows, etc.). The Organizer is entitled to restrict or prohibit the presentations causing noise, dirt, dust, gas escape or in whatever way hindering the event, in spite of the fact that they have already issued a written consent for the presentations. The presentations may be performed exclusively on the granted exhibition booth.

12. The Exhibitor's occupation – documents

The Organizer has the right to require from the Exhibitor the submission of the following documents:

- business permit or business registration certificate issued by a relevant authorized office, which proves that the Exhibitor fulfils the conditions of conducting business as set by law,
- relevant sanitary and veterinary certificate issued by an authorized inspectorate, if the Exhibitor plans to trade in foodstuffs and general consumer goods, to organize food tasting or demonstrations of general consumer goods or to perform catering services.

The Organizer has the right to reject the Exhibitor's application if they fail to supply the required documents.

13. Photographing and drawing

The Organizer has the right to take photographs, draw or videotape the exhibition pavilions and the exhibits and use the materials for their own purpose and general use. The Exhibitor renounces all appeals arising from copyright. No other photographer will be allowed to take photographs, draw or video any booth or exhibition space in the hall without the permission of the Organizer except your own exhibition pavilion.

13. Cleaning of the exhibition booth

The Organizer provides for the cleaning of the fairgrounds and passages in halls. Each Exhibitor has to clean their exhibition booth. Upon order the cleaning may be assumed by the Organizer or by an organization appointed by them at the Exhibitor's expenses.

14. Jurisdiction

The Organizer and the Exhibitor undertake to settle all eventual disputes in an amicable way. If a dispute cannot be settled in this way, the contractual parties agree to confer jurisdiction to the Court in Ljubljana.